GERBER



Style Folder Overview User Guide V8

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Contents

Overview	1
Style Folder Overview – List View	1
Style Folder Overview – Large & Medium Thumbnail View	2
Style Folder Overview – Calendar View	3
Style Folder Overview – Variation Folder View	
Creating a New Style	5
Scenario #1 – Using the Development Calendar	
Scenario #2 – Using Workflow Pages	8
Search	9
Copy Style	
Variation Folder	12
Style Header –Edit a Style Set	16
New Variations	
Rename a Variation	19
Add a Size Class	20
Development Calendar	22



Overview

One of the primary functions of **YuniquePLM™** is to create organized folders for new product data, otherwise known as a Style Folder. Styles could be any product category that is planned and developed for either a retail or wholesale chain. A Style Folder contains all of the detailed information related to the product being developed. For example, all information related to constructing the product, measuring the product, and even packaging the product for shipping could be contained within the Style Folder. To see details for a particular Style Folder function, please refer to its specific user guide.

Select the **Style icon** within the ribbon to access the *Style Folder*. All of the existing calendars will appear in a list view within the Style folder main page.

	Left Navigation					ſ	Naviga	ation					Woi	kspace
	Gerber YUNIQUEPLM	≡ Style Folder											⊕ [ī ± :	
	🌍 Charlene Quinones 🛛 🗸	24 Record(s) Found	1 of 1 👘	$\langle \rangle$	Records p	er Page: 50 🔻	>					Se	arch 🔨 View 🗸	
		Go To Page 💦 🕥											I	
		Division	▼ St	yle Type	-	Style No		Description	n	Style Ca	ategory			
														Search
		Size Class	▼ Si	ze Range	-	Intro Season Year	•	Season Yea	ar 🔻	Tech-Pa	ick Due	Ē	1	
Style	Image 🗸 🗸	Status	▼ D	esign Contact	-	Tech Design Conta	ect 👻	Sourcing C	ontact 👻	Copied	From			
	Material 🗸 🗸	Active	- fie	eld 1 choice	-	Child1	-	Grandchild	i 👻		\sim	γ		
	Style 🔨												Tip	
	Style Search Style	SEARCH EDIT FIE	.DS						Ente	er a new sea	irch name		Sort attribut	es hv
													clicking a colu	-
		Drag a column header	and drop it h	ere to group by	y that column				-				ragging and a	
	Development Calendar 🛛 🗸 🗸	Style No Descriptio	n Division	Style Type	Sub Category	Style Category	Size Class	Size Range	Intro Season Year	Season	Year		it to the sort	t area
	Resource 🗸	1WT0003 Woven Tops	Yunique Apparel	Apparel		Woven Tops	Missy	0-20	Fall 2020	Fall	2020		while in List	View.
	Sourcing 🗸 🗸	1SW0004 flat front	Yunique	Apparel		Sweaters	Mens	XS - XL	Winter 2021	Winter	2021	3/12/2019	In Y	
		pants	Apparel Yunique										Progress	
	Quick Sample 🗸 🗸	1WT0001 Woven Tops	Apparel	Apparel		Woven Tops	Missy	0 - 20	Fall 2020	Fall	2020	7/21/2019	Progress Vi	
	Control	1SW0003 flat front pants	Yunique Apparel	Apparel		Sweaters	Mens	XS - XL	Winter 2021	Winter	2021	8/12/2019	In Ye Progress	

Style Folder Overview – List View

Figure 1 - Style Folder List View

The Style view contains a left navigation bar and a workspace area. The workspace area displays each of the options in the left navigation bar (*stated below*).

The left navigation bar contains several options, and each is shown within the workspace.

- Style Search: Lists available styles previously created and saved using the search criteria.
- Style History: Quickly access recently viewed styles.

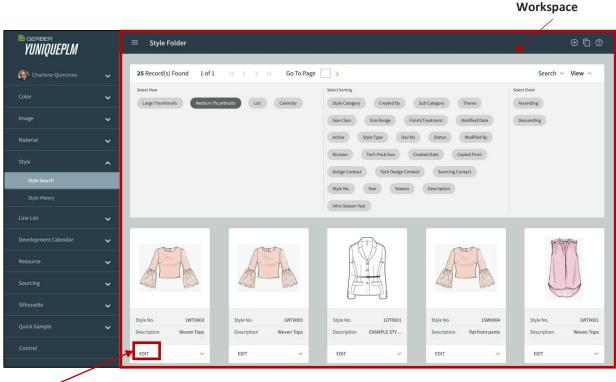
The **workspace** contains:

- Search Fields: Locate specific attributes using the various search fields.
- Navigation arrows: View entries on multiple pages using the green arrows.



Style Folder Overview – Large & Medium Thumbnail View

The thumbnail view is similar to the list view as it contains the same content within the left navigation bar. However, the workspace area differs.



Edit

Figure 2 - Style Folder List View

The **workspace** contains:

- Image: Preview every style's image for a more accessible selection.
- Edit Button: Access and modify the style entry's property page.



Style Folder Overview – Calendar View

The Calendar provides a snapshot of the process due dates and the assignee.

				Calendar	Views			Work	space
Gerber YUNIQUEPLM		j 🗋 new 👔 o							r
Charlene Quinones		Style Folder. Style List View Style T	humbnail View Calenda				-		
		July			August 2019			Septemb	er
mage		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	August 2019
						1	2	3	S M T W T F 20 29 30 31 1 2 4 5 6 7 8 9 11 12 13 14 15 16 18 19 20 21 22 23
rle	^	4	5	6	7	8	9	10	25 26 27 28 29 30 2 3 4 5 6
						Tech Pack Created			September 2019
						10T0001 (Womens) EXAMPLE STYLE - Blazer Jacket Sport Coat			S M T W T F
		11 Style: Attribute (Winter 2021) Not Started	12 Tech Pack Due 1SW0004 (Mens) flat	13	14	15	16	17	25 26 27 28 29 30 1 2 3 4 5 6 8 9 10 11 12 13 15 16 17 18 19 20
		ISW0001 (Mens) flat ront pants	front pants Frech Pack Due						22 23 24 25 26 27 29 30 1 2 3 4
		Style: Bill of Material (Winter 2021) Not	1SW0003 (Mens) flat front pants	-					October 2019
		Started LSW0001 (Mens) flat ront pants	1SW0002 (Mens) flat front pants						S M T W T F
		Style: Measurements Not Started	Tech Pack Due 1SW0001 (Mens) flat front pants						6 7 8 9 10 11 13 14 15 16 17 18 20 21 22 23 24 25
		LSW0001 (Mens) flat ront pants Style: Design							27 28 29 30 31 1 3 4 5 6 7 8
		Started Started ISW0001 (Mens) flat							
		Style: Text-		1					

The **workspace area** allows the user to access the daily, weekly, or monthly view and the style workflow pages.

3



Style Folder Overview – Variation Folder View

The Style's Variation folder contains various status icons for each workflow within the left navigation bar. Each status icon indicates an action that has occurred with a particular workflow page.

1WT0003	= 1WT0003 - Woven Tops	Statuses
Variation 1	1WT0003 - Woven Tops 🔿	Not Started
Fall 2020 👻 🛨	Style Type Style No Description Style Category	Not Started
Missy (0 - 20)	Apparel 🔹 1WT0003 Woven Tops Woven Tops	8
Calendar	Size Class Size Range Intro Season Year Missy 0-20 Fall 2020 Garment Wash/Treatment V	
	Status Design Contact V Sourcing Contact V	-
	Division Copied From Active	Rejected
	Yunique Apparel Ves Field 1 choice V	
	Grandchild CE Color Code Content Composition	Ø 👎
	EDIT FIELDS Created By: Suzame burbridge Created Date: 7/11	Rejected Dropped
	Design Images A	For Approval
		Image(s) Missing For Review Resubmit
Care		0
		Work in Progress
	EDIT CREATE IMAGE SELECT IMAGE	
		° 🕐 🔳 🗖 📁
	Figure 4 - Workflow Pages	In Progress Extra Images Number of Images Comments Ok
		Un Un
		Finished
		× × ×
		Approved with Complete Approved Corrections

The status icons are as follows:

- Gray Not Started. This is the default color where no work has begun.
- Red Rejected or Dropped.
- Yellow Needs further content for approval, such as missing images.
- Blue Work in progress. Icon automatically changes to *In progress* when work begins and may differ based on images or comments.
- Green Approved, where a final status has been indicated.

The specific work that has occurred, or why a status was given, is found directly on the page in question. However, the color of the icon is a quick reference for all parties working in the Style Folder. The username listed in the *Assigned To* field is usually the one responsible for managing the page status.



Creating a New Style

There are two scenarios when creating a new style; using workflow pages and using the development calendar. Both begin on the main page of the Style Folder. By default, the system is set to utilize the development calendars shown in (*scenario 1*); optionally, the calendar can be turned off upon request (*scenario 2*).

Scenario #1 – Using the Development Calendar

1. Click the **new** button to create a new style. The data information completed in the next step will establish what header fields and workflow pages are available in the new style folder.

Gerber YUNIQUEPLM	\equiv Style Folder	⊕ ⊡ ± :
🎯 Charlene Quinones 🗸 🗸	24 Record(s) Found 1 of 1 I< < >>I Records per Page: 50 ->	Search 🔨 View 🖌
Color 🔨	Go To Page 🔄 >	
Color Search	Division Vision Style Type Vision Style No Description Style Category	-
Color Library		
Color History	Size Class Vice Class Size Range Class Cla	
Image 🗸 🗸 🗸	Status Design Contact Tech Design Contact Sourcing Contact Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From Copied From <td></td>	
Material 🗸 🗸	Active	
Style		_
Style Search Style	SEARCH EDIT FIELDS Enter a new search name	SAVE AND SEARCH
Style History		
Line List 🗸 🗸 🗸	Drag a column header and drop it here to group by that column	4 B

Figure 5 – New Style

2. Select the *Division, Style Type, Workflow Type, Intro Season Year, and Calendar* fields for the new style.

The *Workflow Type* field relates to the template of preselected pages for the new style folder. For example, a workflow type for apparel would likely include pages related to body measurements and fit; however, a workflow type for home goods would not.

When working with the Development Calendar in a Style, you need to select an **Intro Season Year** to have the *Calendar* drop-down populate. Select a **Calendar** from its respective drop-down list.

3. Click the **next** button.

Division Style Type Workflow Type Yunique Apparel Apparel All Apparel -all possible Intro Season Year Calendar	New Style				→ I ×
			Intro Season Year 👻	Calendar	•

Figure 6 – Adding a New Style

5



- 4. A new window opens with a selection of header data fields. These fields are related to the selected Style Type and are shown as drop-down boxes or free type.
- 5. Make a selection for each of the header fields.
 - No. of Styles allows the user to create multiple styles by selecting a value within the drop-down menu.
 - Style Type field relates specifically to the type of product for which the style folder is being prepared. Depending on what is selected in this field, different header information is presented for data population. For example, a style type of apparel might have a different header page than a style type of footwear or home goods. User permissions are also associated with each style type as well. These permissions allow for convenience and protection while working in the YuniquePLM[™] application. Users would only have access to data that relate to business practices within a specific company, department, division, etc.
 - **Design Contact** lists users who have entered **Designer** within the User Profile *Title* field.
 - Tech Design Contact lists users who have entered Tech Designer within the User Profile *Title* field.
 - Sourcing Contact lists users who have entered Sourcing within the User Profile Title field.
 - Active is a Yes/No field indicating that the style folder being developed is active and available to all appropriate parties for contributing and reviewing the data.

No of Styles	 Select Calendar 	Style Type Accessory	-	Style No AUTO NO		Description	
					_		_
Style Category Bags	 Sub Category 	Size Class One Size	-	Size Range O / S	-	Intro Season Year Fall 2021	-
					-		
Finish/Treatment	Tech-Pack Due 8/19/2019	Status In Progress	-	Design Contact Christi Egeland	-	Tech Design Contact	-
rinish/ reachent	• 0/15/2015	Introgress	· · · ·	Cillisti Egetanu		recir besign contact	
Sourcing Contact		Active		Division			
	Theme	▼ Yes	•	Yunique Accessories	•	ield 1 choice	•
Child1	Grandchild	•				Tip	

6. Click the **save** button to save your selections. **Some fields may be required**, and if they are left blank will prevent the new style folder from being saved. If a required field is not completed, the field is highlighted in red. The Design, Tech Design and Sourcing Contact fields are linked to the User Profile Title field. Enter Designer, Tech Designer or Sourcing to populate.





7. The Style opens and displays the workflow in the left navigation bar.

Variation 1 Variation 1	:
Sige Catagory Sige Kis Decipion Sige Catagory Missy (0 - 20) Image Sige Catagory Woven Tops Woven Tops Size Cata Size Catagory Image Image Image Image Ist Set Stata Design Image Christi Egeland Tech Design Contact Sourcing Contact Tech Design Contact Image Design Image Capied from Active Tip Tip Indextrements (1) Cated from LLSB Fall 2 Content Composition Tip If the style is carried in mult	
Missy (0 - 20) Image: State and	
Calendar Missy 0 - 20 Fall 2020 Garment Wash/Treatment 7/21/2019 1st Set Improgress Christi Egeland Tech Design Contact Sourcing Contact Theme © Design Image Division Cepied From Active Field 1 choice Tip @ Massurements (1) Created from LLSB Fall 2 Content Composition Content Composition If the style is carried in multiplication in multin in multiplication in multiplication in mul	
In Progress Christi Egeland Tech Design Contact Sourcing Contact Theme In Progress Christi Egeland Tech Design Contact Sourcing Contact Theme In Progress Copied from Active Field 1 choice Tip In Progress Cereated from LLSB Fall 2 Cereated from LLSB Fall 2 Content Composition If the style is carried in multiplication	
C Design Image Division Copied From Active Image Division Copied From Yes Field 1 choice Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image	
Image Yunique Apparel Yes field 1 choice Image Image Image Tip Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image Image	
Created from LLSB Fall 2	
Created from LLSB Fall2 If the style is carried in mul	
	tiple
C Bill of Material (1) Created By: Suzanne burbridge Create Season/year combinations,	users
C BOM1 Can select the appropriate of the can select t	
C Sessonal Colorway from the Select Season/Year	
down menu and review the	
C Initial Stu C Attribute development details for t selected option.	ine
B Costing R Look Book EDIT CREATE IMAGE	

Figure 8 – Variation Workflow Page



Scenario #2 – Using Workflow Pages

1. Click the **new** button to create a new style. The data information completed in the next step will establish what header fields and workflow pages are available in the new style folder.

© gerber YUNIQUEPLM		\equiv Style Folder								⊕ <u>ī</u> ± ÷
G Charlene Quinones	~	24 Record(s) Found	1 of 1	I< < > >I	Records	per Page: 50 🔻 >				Search 🔨 View 🗸
Color	^	Go To Page >								
Color Search		Division	-	Style Type	•	Style No	Description		Style Category	•
Color Library 		Size Class	•	Size Range	-	Intro Season Year 👻	Season Year	•	Tech-Pack Due	
Image	~	Status	•	Design Contact	-	Tech Design Contact 🛛 👻	Sourcing Contact	•	Copied From	
Material	~	Active	•	field 1 choice	•	Child1 🗸	Grandchild	•		
Style	_									

Figure 9 – New Style

- Select the *Division, Style Type,* and *Workflow Type* fields for the new style. The Workflow Type field relates to the template of preselected pages for the new style folder. For example, a workflow type for apparel would likely include pages related to body measurements and fit; however, a workflow type for home goods would not.
- 3. Click the **next** button.

New Style					→ ×
Division Yunique Apparel	Style Type Apparel 💌	Workflow Type All Apparel -all possible 🛛 💌	Intro Season Year 💌	Calendar	•
					_

Figure 10 – Adding a New Style

- 4. A new window opens with a selection of header data fields. These fields are related to the selected Style Type and are shown as drop-down boxes or free type. Make a **selection** for each of the header fields.
- 5. Click the save button.

	Style Type Accessory Size Class One Size	•	Style No AUTO NO Size Range O / S		Description	
	Accessory Size Class		AUTO NO Size Range		Intro Season Year	
Sub Category		-	-			
			0/5		Fall 2021	
Tech-Pack Due	Status		Design Contact		Task Dasien Castast	_
8/19/2019	Active		Division		lech Design Contact	-
Theme	Yes	-	Yunique Accessories	•	field 1 choice	•
Grandchild	•					
	8/19/2019	8/19/2019 In Progress Active Yes	8/19/2019 In Progress Active Yes	8/19/2019 In Progress Christi Egeland Active Division Theme Yes Yunique Accessories	8/19/2019 In Progress Christi Egeland Active Division Theme Yes Yunique Accessories	8/19/2019 In Progress Christi Egeland Tech Design Contact Active Division Theme Yes Yes

Figure 11 – Modifying the New Style

8



Search

The Style Folder includes existing styles where a particular style can be searched using the search fields. The search criteria can be saved for future use within the Style Saved Search section.

- 1. Use the search area drop-downs to locate a particular style and click **search**.
- 2. Enter the **search name/description**, and then click the **save** button.
- 3. Once your preferred search criteria are shown, press the **save search** button for future use. A pop-up window opens.

Gerber YUNIQUEPLM	≡ Style Folder 💮 🗇	<u>†</u>
G Charlene Quinones	Search area Search ∧ View	~
Color	✓ Records per Page: 50 ▼ > Go To Page >	
Image	Division Style Type Yunique Apparel Apparel Style No Description	
faterial	V V	
Style	Style Category Visize Class Visize Range Intro Season Year Visize Range	
Style Search	Season Year Garment Wash/Treatment Tech-Pack Due Status	
Style History	Design Contact Tech Design Contact Active	
ine List		
evelopment Calendar	Created By Created Date Modified By Modified Date	
esource	field 1 choice Child1 Grandchild	
ourcing	Enter a new search name	
ilhouette	SEARCH EDIT FIELDS	CH

Figure 12 – Save a Search

4. Now the search option appears under the *Saved Search* link. Click the **named search** under the *Style Saved Search* link to receive instant results.

\equiv Style Folder	⊕ ⊡ ± ∶
25 Record(s) Found 1 of 1 I< < > >I	Saved Searches 🔨 Search 🗸
Records per Page: 50 🔻 > Go To Page 💽 >	View 🗸
Yunique Apparel Summer 🛞	

Figure 13 – Saved Search



Copy Style

Duplicating styles from the Style Folder main page is a quick process. Follow the steps below to copy a style.

1. Click the **copy** button to open the *Copy Style* page.

≡ Style	Folder							€ 💭 ⊒	
								Сору	
25 Record(s) Found 1	of 1	< < > >				Saved Sea	rches 🔨 Search	~
Records per Page: 50 🔻 > Go To Page 💽 > V									
Yunique App	oarel Summer 🛞								
Drag a col	umn header ai	nd drop it h	ere to group l	by that column					
								1	
Style No	Description	Division	Style Type	Style Category	Sub Category	Size Class	Size Range	Intro Season Year	s
1WT0003	Woven Tops	Yunique Apparel	Apparel	Woven Tops		Missy	0 - 20	Fall 2020	Fa
1WT0003	Woven Tops	Yunique Apparel	Apparel	Woven Tops		Missy	0 - 20	Fall 2020	Fa
10T0001	EXAMPLE STYLE - Blazer Jacket Sport	Yunique Apparel	Apparel	Outerwear		Womens	XS - XL	Fall 2019	F

Figure 14 – Copy a Style

2. The new page lists all existing styles. Use the *search fields* to filter the selection and click on the **desired style** to copy.

opy Select Style \oplus $ imes$																
25 Record(s) Found 1 of 1 I < < > > Records per Page: 50 > Search > View > Go To Page >																
Style			Style	Sub	Style	Size	Size	Intro			Tech-			Created	Created	Modi
No	Description	Division	Туре	Category	Category	Class	Range	Season Year	Season	Year	Pack Due	Status	Active	Ву	Date	Ву
YBT003	Schuyler Test	Yunique Apparel	Apparel		Bottoms	Missy	0 - 20	Winter 2021	Winter	2021	3/30/2019	In Progress	Yes	Schuyler Davis	3/20/2019 9:45 PM	Schuy Davis
YDR004		Yunique Apparel	Apparel		Dresses	Missy	XS - XL	Fall 2021	Fall	2021	6/30/2019		Yes	Angelica Parker	6/6/2019 5:31 PM	Gerbe
YDR003		Yunique Apparel	Apparel		Dresses	Missy	XS - XL	Summer 2020	Summer	2020	4/1/2019	In Progress	Yes	Robin Marin	3/22/2019 1:31 PM	Robin
YDR002	 	Yunique Apparel	Apparel		Dresses	Missy	XS - XL	Summer 2021	Summer	2021	3/31/2019	In Progress	Yes	Anna Brindley	3/21/2019 7:09 PM	Anna Brind

Figure 15 – Select a Style



- 3. A *Copy Style* page opens and allows users the option to copy specific details. Select **Link image** to link the original design image to the new style, or select **Copy Image** to create a duplicate copy of the design image and save it to the *YuniquePLM Image Folder*. In this example, we will use the Link Image option. Also, check the **Front/Back Image** if you would like to copy both images.
- 4. The style can also be copied several times (1 20) by selecting an amount within the **Number of Copies** drop-down menu.
- 5. Copy **one or more style deployment workflow pages** from the style folder by checking its adjacent box. If the style is available for multiple seasons/years, select the appropriate option from *the Select Season/Year* drop-down list.

	copy	lose								
	Link Images	Copy Images 🗹 Fror	nt/Back	Image Nur	nber of Copies: 1 🗘					
	Copy Style									
	Style Type	Apparel	\$	Intro Season Year	\$	Division	Yunique Apparel	\$		
	Style No	AUTO NO	Wash/Treatment	Garment Wash /Treatment		Copied From				
	Description			3/27/2019		Yes	•			
	Style Category	Knit Tops	\$	Status Design Contact Tech Design Contact	In Progress \$	Created By	Angelica Parker			
	Sub Category		\$		\$	Created Date	3/22/2019 4:43 PM			
	Size Class	Missy	\$		\$	Modified By	Angelica Parker			
	Size Range	XS - XL	÷	Sourcing Contact	<u> </u>	Modified Date	4/1/2019 9:26 PM			
				Theme	¢	field 1 choice Child1		+		
						Grandchild		 ▼ ↓ 		
						Grandennd		•		
	Select Seas	fear: Fall 2020 \$								
Style										
Workflow	Variation 1 (Miss	sy (XS - XL))								
	1st Set									
Pages	Text-Image									
	Measurements									
	 Bill of Material BOM 1 									
	BOM2									
	 Seasonal Colorway Names 	Marketing								
	Style SKU									
	Attribute									
	Care									

Figure 16 – Copy or Link Style Details

6. Click the **copy** button to add the style workflow pages to the chosen style.

сору	🔀 close						
O Link Images	🔿 Copy Images 🗹 F	ront/Bacl	image Nur	mber of Copies: 1 💠			
Copy Styl	e						
Style Type	Apparel	\$	Intro Season Year	\$	Division	Yunique Apparel	\$
Style No	AUTO NO		Garment Wash/Treatment		Copied From		
Description			Tech-Pack Due	3/27/2019	Active	Yes	\$ A CONTRACTOR
Style Category	Knit Tops	\$	Status	In Progress	Created By	Angelica Parker	
Sub Category		\$	Design Contact		Created Date	3/22/2019 4:43 PM	
Size Class	Missy	Å.	Tech Design Contact	: •	Modified By	Angelica Parker	
Size Range	XS - XL	\$	Sourcing Contact	\$	Modified Date	4/1/2019 9:26 PM	
			Theme	\$	field 1 choice		\$
					Child1		\$
					Grandchild		\$

Figure 17 – Complete the Copy Process

7. The current window automatically closes, and in turn, the style header variation folder opens.



Variation Folder

Once a style folder is created, its *Variation Folder* opens to reveal the newly created *size class* shown within the left navigation bar.

1. Select the **size class**, i.e., *Missy 0-20*, to view its workspace containing the *Style Header* and *Design Image* tabs.

1WT0003	_	Voven Tops						8 1 / :
Variation 1	Size Cla	SS						
Fall 2020 🗸	Ð	Style Type	Style No	Description		Style Category		
Missy (0 - 20)	~	Apparel 🔻	1WT0003	Woven Tops		Woven Tops 👻	Sub Category	•
Calendar		Size Class Missy	Size Range 0 - 20	Intro Season Year Fall 2020	-	Garment Wash/Treatment 🔻	Tech-Pack Due 7/21/2019	
1st Set	^	Status	Design Contact Christi Egeland	Tech Design Contact	•	Sourcing Contact 🗸	Theme	_
🔥 Design Image		Division	Copied From	Active	·	Sourcing contact	menie	
Text-Image		Yunique Apparel 👻		Yes	-	field 1 choice 👻	Child1	-
🔥 Measurements (1)	^	Grandchild	CE Color Code	Content Composition	•			
Created from LLSB Fal	12							
C: Bill of Material (1)	^	EDIT FIELDS			Created	By: Suzanne burbridge Created Date: 7/11/20	019 2:39 PM Modified By: Charlene	Quinones Modified Date: 8/9/2019 6:54 PM
С ВОМ 1	~	Bardan Income						
C Seasonal Colorway	- 1	Design Images 🔨						
C: Style SKU (1)	^	TTT I						
👌 Initial Sku	_	12-1						
🔥 Attribute	_	And She						
Care		the formed						
Costing								
Z Look Book		EDIT	CREATE IMAGE SELECT IMAGE					

Figure 18 – Style Variation Folder

- 2. Scroll down to the **Design Images area** to create, select, or edit an existing image for the current size class.
- 3. There are two options to associate an image with the size class: **Create Image** and **Select Image**. The *Create Image* area allows users to locate an image within their computer for upload, while the *Select Image* area allows users to select preexisting images from the Image Folder. The front and back images are the central representations for the entire style folder.
 - **Create Image** opens a window allowing the user to *drag and drop a file* or *search their computer* using the **cloud icon**. The image populates the *Drop file here* area. Press **create image** to keep and return to the Style Variation Size Class folder page.
 - i. Press the **Create Image** button to open the *Image Property* window.

?

Figure 19 – Design Image tab



Fill in the *Image Property* fields, if necessary. The File Type drop-down menu gives you the option to upload an existing image or create an image using one of the third-party CAD applications such as Photoshop, Illustrator, and Pointcarre. In this instance, select Upload from the File-Type drop-down.

Create Image							⊕ ×
Image 🔨							۵ /
				🛆 Droj	p file here		
Image Properties							✓ LINK IMAGE TO ALL SIZE CLASS
Calendar	•	Image Type Style	•	Description 1WT0003 Keywords	File Type Upload	Allow versions Yes	Image Workflow Default
Style Category	-	Image Category	-	1WT0003, Woven Tops, 0 - 20, In Progress,	image NO	rite ruame	Artooard name
Version							
EDIT FIELDS							

Figure 20 – Image Property

iii. Select the **cloud icon** to locate an image(s) from the user's local drive.

	Create Image					
	Image 🔨					•
			🛆 Drop	o file here		
	Image Properties 🔨			1	💟 LINO	KIMAGE TO ALL SIZE CLASS
		ge Type Description (1997)	otion 70003	File Type Upload	Allow versions Image Work Yes Control Default	
Tin	Style Category 🔹 Im		eds 70003, Woven Tops, 0 - 20, rogress,		🗖 Google Drive	🙂 🗸 Q Search
Tip			A	Favorites	Previous 7 Days	Date Modified Aug 10, 2019 at 10:59 AM
A Development	Venion		_	Recents	2018	Aug 10, 2019 at 10.09 AM
				Google Drive	6419.ai	Aug 3, 2015 at 11:17 AM Aug 3, 2015 at 11:17 AM
Calendar can be				Creative Cloud Files	A-Line SweDress BW.ai	
a a la ata al fa u tha	EDIT FIELDS			y [∆] ^c Applications	Image.ai	Aug 7, 2015 at 3:12 PM
selected for the				O Downloads	Purchase R Sheet1.pdf	Aug 17, 2015 at 10:41 AM
"new" image.	1WT0003 - Woven Tops 🔿			🐺 Dropbox	YuniquePLger v1.0.gdoc	
new innuge.				🛄 Desktop	2017	
、		Style Type	No of item(s)	[C] Windows 8.1	≜ 2017 Vacatist Form.doc	
		Apparel	1 Set		2017-06-2815-30.mp4	Jun 28, 2017 at 11:37 AM Jan 12, 2017 at 11:08 PM
	At	Style Category	Size Class	📣 iCloud Drive	Application_ide V7.1.docx	
	101	Woven Tops	Missy	Documents	Browser Setr Guide.pdf	
					EAV Updateerview.mp4	May 9, 2017 at 5:20 PM
	/ K X	Garment Wash/Treatment	Tech-Pack Due 7/21/2019	Locations	Event Feedback (1).gform	Dec 7, 2017 at 10:33 AM Dec 7, 2017 at 10:32 AM
	(mat) In	TA	Trained19		Expenses	Aug 30, 2017 at 11:17 AM
		Tech Design Contact	Sourcing Contact	Remote Disc	Gerber Bran1.30 1 .pdf	Jan 17, 2017 at 4:12 PM
	Sand 1	- and		Network	II Monthly budget.gsheet	Sep 26, 2017 at 11:29 PM
	and h	and the second s			Release Notxisx.gsheet	Jul 25, 2017 at 11:49 AM May 11, 2017 at 1:48 PM
		field 1 choice	Childs	🙆 Red	1 of 83 selected, 26.48 GB available	May 11, 2017 at 1:48 PM

Figure 21 – Locate the Desired Image



iv. Press **Create Image** to associate the image to the *Design Image* area and return to the Style Variation Size Class folder.

Create Image		l ×
Image A	Ai	Tip If users do not wish to link the image to all size classes for a particular style, simply uncheck the Link Image to all size class
File: Image al (762.0KB)		option.
Image Properties ∨ 1WT0003 - Woven Tops ∨		LINK IMAGE TO ALL SIZE CLASS

Figure 22 – Upload Images

- v. Repeat the above steps for the *Back Image*. Adding an image for both the front and back allows the user to toggle between both images when viewing the Style Folder. Resting your cursor over the image will toggle through the set.
- Select Image opens the Image Folder where the user can *search* for a specific image already uploaded to YuniquePLM and link the image to the Style. The Image Folder closes and returns to the Style Variation Size Class folder page.
 - vi. Click the **select image** button under the Front or Back Image areas. The Image Folder opens to reveal available images.



Figure 23 – Design Image Tab



vii. Select the **link** option below the desired image. The selected image opens in the *Design Image* tab.

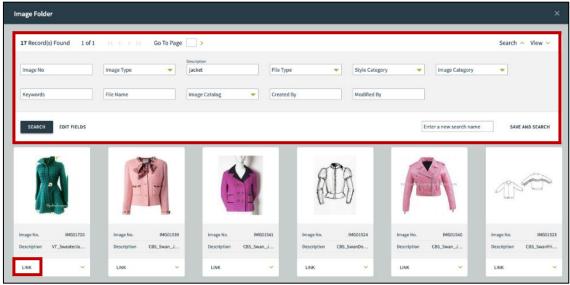


Figure 24 – Image Folder

- viii. Repeat the above steps for the *Back Image* area. Adding an image for both the front and back, which allows the user to toggle between both images. Resting your cursor over the image will toggle through the set when viewing from the main Style Folder page.
- ix. The Design Image tab now displays both the Front and Back Images.

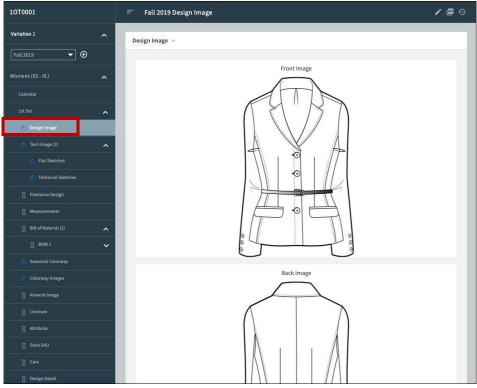


Figure 25 – Finished Design Image Tab



Style Header – Edit a Style Set

The Style Variation contains a new set displayed within the left navigation bar. Each style set item contains a set of pages to allow for parallel development, and each need to go through all necessary workflow milestones. The "set" headers can be renamed to reflect the item being developed.

1. Click the Edit Style Set button to open the Edit Style Set... window.

1WT0006		1 20 i	
Variation 1	1WT0001 - Woven Tops 🔿		Edit Style Set
Fall 2020 🗸 🗲	Style Type Style No Description Style Category		
Missy (0 - 20) 🔨	Apparel Vitro 110001 Woven Tops Sub Category Site Range Intro Sesson Year Tech-Pack Due	•	
Calendar	O - 20 Fall 2020 Garment Wash/Treatment T/21/2019		
1st Set	Tech Design Contact	-	
💍 Design Image	Tip		
Z Text-Image	The 1 st Set can be	•	
🍅 Measurements (1) 🔨 🔨	renamed via the Edit		
Created from LLSB Fall 2	Style Set button.		
🄥 Bill of Material (1)	Greated By: Suzanne burbridge Greated Date: 7/11/2019 2:39 PM Modified By: Charlene Quinones Mo	dified Date: 8/15/2	2019 9:32 PM
👌 ВОМ 1 🗸 🗸 🗸			
🆒 Seasonal Colorway	Design Images 👻		
🖒 Style SKU (1) 🔨 🔨	0 Comment(s) 🛩		()
🖒 Initial Sku	o oominishiga .		U

Figure 26 – Style Set Workflow Pages

- 2. Enter a new header name within the 1st set field.
- 3. Press save to keep the name and return to the Style Folder.

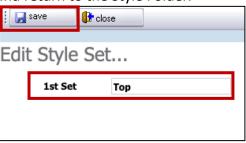


Figure 27 - Renaming a Style Set

4. The style set name changes have taken effect and are reflected within the left navigation bar.



Figure 28 - Renamed Set Header



New Variations

Very often a single style will have variations based on fit, or customer, etc. For example, a dress may be offered as Missy, Petite, and Plus size class variations. The variations will be developed simultaneously with little or no differences in the data required for the development.

1. By default, every new style folder displays the *Variation 1* header within the left navigation bar. Select the overflow menu then press the **Add Size/Variation** link to add variations to a new style folder.

10T0001	= 10T0001 - EXAMPLE STYLE - Blazer Jacket Sport Coat	8 🕯 🖊 🗄
Variation 1	10T0001 - EXAMPLE STYLE - Blazer Jacket Sport Coat	Copy Add Size/Variation
Fall 2019 👻 🕀	Style Type Style No Description Style Category Apparel 1070001 EXAMPLE STYLE - Blazer Jacke Outerwear	Variation Names
Womens (XS - XL)	Apparet A	Change Log
Calendar	Sub Category Vormens XS - XL Fall 2019	Preview
1st Set	▲ Tech-Pack Due Status Garment Wash/Treatment ▼ 7/13/2019 In Progress Design Contact	Help
() Text-Image (2)	▲ Tech Design Contact ▼ Sourcing Contact ▼ Theme ▼ Yunique Apparel ▼	
 Flat Sketches Technical Sketches 	Copied From Active Yes field 1 choice Child1	
Freelance Design	Grandchild CE Color Code Content Composition	_

Figure 29 - Add a Variation

- 2. A new window opens, prompting the user to "*Please select options...*" Select a **desired option** for the new variation type.
- 3. Click the **new** button across the top of the window to automatically generate the new variation. The window closes and returns to the newly created Style Folder/Size Class Variation page.

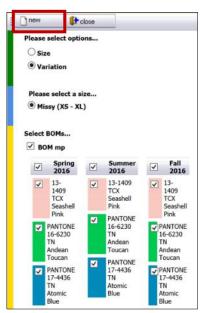


Figure 30 - Creating a New Variation

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Style Folder Overview User Guide V8

4. The new variation, named *Variation 2*, is displayed at the top left side of the Style Folder while *Variation 1* is visible at the bottom of the window. Toggling between variations is possible by selecting the variation name. Click the desired **variation name** to toggle between *Variation 1* and *Variation 2*.

10T0002	= 10T0002 - EXAMPLE STYLE - Blazer Ja	ocket Sport Coat
Variation 2	10T0001	= 10T0001 - EXAMPLE STYLE - Blazer Jacket Spe
Fall 2019 🗸 🕁	Variation 1	10T0001 - EXAMPLE STYLE - Blazer Jacket Sport Coat
Womer's (XS - XL) 🗸 🗸 🗸	Apparel Fall 2019	Style Type Style No
Tech Pack	Sub Catego Womens (XS - XL) 🗸 🗸	Apparel IDT0001 Size Class
Share	Tech Pack	Sub Category
	Share	Garment Wash/Treatment V 7/13/2019
Sample Request	Tech Design Sample Request	
Quotes	Copied From	Tech Design Contact
Quotes	Quotes	Copied From Active
Commitments	Commitments	Yes
Line Lists	Grandchild Line Lists	Grandchild CE Color Code
Variation 1	EDIT FIELD Variation 2	EDIT FIELDS

Figure 31 - Multiple Variations



Rename a Variation

A variation title can be modified to reflect a particular style.

1. Click the overflow menu then select Variation Names. A Variation Names window opens.

10T0001	= 10T0001 - EXAMPLE STYLE - Blazer Jacket Sport Coat	8 🕯 🗡 🕂
Variation 1		Сору
	10T0001 - EXAMPLE STYLE - Blazer Jacket Sport Coat	Add Size/Variation
Fall 2019 🔻 🕀	Style Type Style No Description Style Category	Variation Names
Womens (XS - XL) 🗸 🗸	Apparel IOT0001 EXAMPLE STYLE - Blazer Jacke Outerwear	
Womens (XS - XL) 🗸 🗸 🗸	Size Class Size Range Intro Season Year	Change Log
Tech Pack	Sub Category Vomens XS - XL Fall 2019	Preview
	Tech-Pack Due Status	Help
Share	Garment Wash/Treatment 👻 7/13/2019 💼 In Progress 👻 Design Contact 👻	
	Division	
Sample Request	Tech Design Contact Sourcing Contact Theme Yunique Apparel	
Quotes	Copied From Active	
	Yes	
Commitments		
	Grandchild CE Color Code Content Composition	
Line Lists		
Variation 2 🗸 🗸	EDIT FIELDS Created By: Carlina Sadler Created Date: 7/3/2019 1:45 PM Modified By: Carlina Sadler Mod	dified Date: 8/13/2019 7:55 PM

Figure 32 - Rename Variation Title

- 2. Type a **new variation name** within the appropriate field.
- 3. Click **save** to keep the changes.
- 4. Click close to return to the main style folder view.

Variation Names	8 ∷• ×
Variation Number	Variation Name
1	Petite
2	Plus Size

Figure 33 - Edit Variation Name & Sort

5. The page automatically refreshes with the new variation header names.



Add a Size Class

Users have the ability to add a new size class to a particular style.

1. Select the *overflow menu* then press the **Add Size/Variation** link to add a size class to a new style folder.

10T0001	= 10T0001 - EXAMPLE STYLE - Blazer Jacket Sport Coat	
Variation 1		Сору
	10T0001 - EXAMPLE STYLE - Blazer Jacket Sport Coat	Add Size/Variation
Fall 2019 👻 🕀	Style Type Style No Description Style Category Apparel I070001 EXAMPLE STYLE - Blazer Jacke Outerwear	Variation Names
Womens (XS - XL)		Change Log
Calendar	Sub Category Vomens XS - XL Fall 2019	Preview
1st Set	Tech-Pack Due Status	Help
🛟 Design Image	Garment Wash/Treatment 🔻 7/13/2019 🗃 In Progress V Design Contact V	
C: Text-Image (2)	Tech Design Contact Sourcing Contact Theme Division Yunique Apparel	
🛟 Flat Sketches	Copied From Active	
🕐 Technical Sketches	Yes	
Freelance Design	Grandchild CE Color Code Content Composition	

Figure 34 – Add a Size Class



- 2. Select Size within the new options page then proceed to select the additional options.
- 3. Click **save** to keep the new selections.

Please select op	tions			
Size				
○ Variation				
0				
Select size to	copy from			
🖸 Missy (XS				
Missy (0	- 20)			
Select Measu	rements Page			
Created f	rom LLSB Fall 20	020		
Select new size	class			
ОВоу				
Girl				
⊂ Mens				
OToddler				
Womens				
Select new size	range			
	• Womens (XS	- VI \		
1st Set	-	1		
	Womens (0 -	20)		
XS-changed	S	м	L	XL

Figure 35 – Creating a New Size Class

4. The newly added size class appears within the left navigation bar. The selected measurements page with the appropriate size class/range is copied into the *Measurements* folder for the newly added size class. Each workflow page is also copied over to the new size class.

1WT0006	= 1WT0006 - Woven Tops	8 🕯 🗡 🗄
Variation 1	1WT0006 - Woven Tops 🔿	
Fall 2020 🗸 🗲	Style Type Style No Description Style Category	
	Apparel Apparel IWT0006 Woven Tops Woven Tops Size Class Size Range Intro Season War	
	Sub Category Vomens XS - XL Fall 2020	
Womens (XS - XL) 🗸 🗸 🗸	Tech-Pack Due Status Design Contact Garment Wash/Treatment T/21/2019 In Progress Christi Egeland	
Tech Pack	Tech Design Contact Sourcing Contact Theme Division Yunique Apparel Yunique Apparel	
Share	Copied From Active Field 1 choice Child1	
Sample Request		
Quotes	Grandchild	
Commitments	EDIT FIELDS Created By: Charlene Quinones Created Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified Dates 8/15/2013 8.02 PM Modified By: Charlene Quinones Modified By: Charlene Dy: Charlene Quinones Modified By: Char	ate: 8/15/2019 8:03 PM
Line Lists	Design Images 🗸	

Figure 36 - Measurements



Development Calendar

The *Calendar* section allows users to modify page templates and assign specific individuals the responsibility of approving each of the style folder pages within a specified time frame or change the current calendar. These calendars are based on the ones created from the Development Calendar section. *Refer to the Development Calendar User Guide for further details.*

1. Click the **Calendar** link to open the Style Pages workflow.

1WT0001	
Variation 1	^
Fall 2020 🔻 🕁	
Missy (0 - 20)	^
Calendar	
1st Set	^
🕐 Design Image	
☐ Text-Image	
🛟 Measurements (1)	^
Created from LLSB Fall 2	

Figure 37 – Add a Calendar

2. Select a new workflow within the Pages Template drop-down list.

1WT0001	≂ Calendar	b 🕀 ×
Variation 1	Style Pages 🔨	
Fall 2020 👻 🛨	Status Pages Template	
Missy (0 - 20)	Development Apparel	
Calendar		
1st Set	Workflow Status	
🕐 Design Image	Style Pages	rt Simulated End R
Text-Image	🖒 Design Image Style Pages 🔨	
🕐 Measurements (1)	Text-Image Accessory All Apparel -all possible	
Created from LLSB Fall 2	Created from LLSB Fall 20	
🔥 Bill of Material (1)	🕐 Bill of Material	
🕐 ВОМ 1 🗸 🗸 🗸	C BOM 1 In Progress Administrator (Admir 7/11/2019 7/20/2019	

Figure 38 – Pages Template



3. Once the selected *Pages Template* is presented, select a **user name** from the *Assigned To* drop-down list provided to the right of each of the listed pages. This assigns a specific user the responsibility of final approvals for each of the selected style pages.

	Calendar						₿ ⊕	×
Sty	le Pages 🔨							
Statu De	s velopment 👻	Pages Template Apparel	•					
Wo	rkflow Status 🔦 Style Pages	Status	Assigned To	Planned Start	Planned End	Simulated Start	Simulated End	R
¢	Design Image	In Progress	Administrator (Admir 🔻	7/11/2019	7/20/2019			
8	Text-Image	Not Started	Administrator (Admir 🔽	7/11/2019	7/20/2019			
¢	Measurements	In Progress	✓ Administrator (Adminis Design (Designers 🖏	trator) Associates)	7/20/2019			
	Created from LLSB Fall 2020	Not Started	Production (Production Sourcing (Sourcing)		7/20/2019			
¢	Bill of Material	In Progress	Technical Design (Tech Admin 1	nnical Designers)	7/20/2019			
	🕐 ВОМ 1	In Progress	Alev Seyit Amy Masse		7/20/2019			
¢	Seasonal Colorway	In Progress	Angelica Parker Anna Brindley Annu Yadav		7/20/2019			

Figure 39 – Adding a User

4. Change the status of the entire style folder by selecting an option from the Status drop-down list.

1WT0001	<i>≕</i> Calendar	d 🕀 ×
Variation 1	Style Pages A	
Fall 2020	Status Pages Template	
Missy (0 - 20)	Development Apparel	
	≓ Calendar	
1st Set	Workflow Status	
🅐 Design Image	Style Pages S	Simulated End R
Z Text-Image	C Design Image In Concept 2 Text-Image In Development Pages Template	
🕐 Measurements (1)	Text-Image Archived Apparel	
Created from LLSB Fall 2	Created from LLSB Fall 2020 Not Started Administrator (Admir 7/11/2019 7/20/2019	
🕐 Bill of Material (1)	🖒 Bill of Material In Progress Administrator (Admir 🕶 7/11/2019 7/20/2019	
💍 ВОМ 1 🗸 🗸	C BOM 1 In Progress Administrator (Admir 🛩 7/11/2019 7/20/2019	

Figure 40 – Status



5. Adding a calendar is optional. Once added, the calendar's tracked dates populate the current list of style pages. In addition, you can opt to ONLY view the Calendar's Tracked pages.

The Calendar can be selected when the Style is created (refer to *Creating a New Style* on page 6) or added to the style anytime during the development process. Add a Calendar to a Style, by selecting the **Add Calendar** button in the Calendar Workflow area.

1WT0001	≓ Calendar	₽ ⊕ ×
Variation 1	Style Pages 🔨	
Fall 2020 👻 🛨	Status Pages Template	
Missy (0 - 20)	Development Apparel	
1st Set	Workflow Status 🔨	
🖒 Design Image	Style Pages Status Assigned To Planned Start Planned End Simulated Start Sim	nulated End R
Text-Image	C Design Image In Progress Administrator (Admir 🔻 7/11/2019 7/20/2019	
	Text-Image Not Started Administrator (Admir 🗸 7/11/2019 7/20/2019	
	C Measurements In Progress Administrator (Admir 🔻 7/11/2019 7/20/2019	
Created from LLSB Fall 2	Created from LLSB Fall 2020 Not Started Administrator (Admir 7/11/2019 7/20/2019	
🕐 Bill of Material (1)	C Bill of Material In Progress Administrator (Admir V 7/11/2019 7/20/2019	
🕐 BOM 1 🗸 🗸	C BOM 1 In Progress Administrator (Admir 🔻 7/11/2019 7/20/2019	

Figure 41 – Add a Calendar

6. Select a **calendar** from the *Add Calendar* window, and press **save**. The window automatically closes and returns to the Calendar workflow page.

Add Calendar						8	:: ×
1 Record(s) Found 1 of 1	I< < > >I	Records per Page:	50 🔻 >			Sea	arch 🔨
Name	Description	Template		•			
SEARCH EDIT FIELDS							
							1
Name	Description	Template	Active	Modified By	Modified Date	e	
Fall 2020		No	Yes	Charlene Quinones	8/15/2019 9:13 F	РМ	

Figure 42 – Select a Calendar



7. The newly added calendar now populates the Workflow Status area, showing every style page along with their assignee and *Planned Start* and *End* dates. The **Planned Start** and **Planned End** dates are only configurable to those who have permission to view the Calendar by selecting the *Go To Calendar arrow* button.

Style Pages A Status Archived	Pages Template All Apparel -all po	ssible 💌 🗹			Tip Enable this option to ONLY view the currently
Style Pages	Status	Assigned To	Planned Start	Planned End	tracked style pages within the Calendar.
Ċ Design Image	In Progress	Charlene Quinones 🔻	8/15/2019	8/16/2019	within the calendar.
C: Measurements	In Progress	Charlene Quinones 🔻	8/21/2019	8/23/2019	
🖒 Bill of Material	In Progress	Administrator (Admir 🕶	8/19/2019	8/20/2019	

Figure 43 – New Calendar

8. After entering all of the necessary data, click the **save** button to store the information.

Style Pages 🔨						
Status	Pages Template	Tracked Page	s			
Archived	 All Apparel -all p 	oossible 🥆 🔽				
Workflow Status 🔨						
Workflow Status 🔨						
Workflow Status 🔨 Style Pages	Status	Assigned To	Planned Start	Planned End	Simulated Start	Simulated End
	Status In Progress	Assigned To Charlene Quinones 💌	Planned Start 8/15/2019	Planned End 8/16/2019	Simulated Start	Simulated End
Style Pages		_			Simulated Start	Simulated End

Figure 44 – Calendar Style Pages

9. Click close to exit the Calendar Style Pages and return to the Style's Variation Folder.

For more information pertaining to individual Style workflows, view its particular Style User Guide.



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